

BOOKING FORM
for use of Main Hall & Facilities,
Meeting Room & Facilities or both

Name					
Date required					
Proposed Use					
Address and Postcode					
Telephone No.s			(day)		
Will there be a Disco?	YES		NO		
Booking period (please put specific times)	<u>From</u>	:	am/pm	<u>To</u>	: am/pm/midnight
Booking Fee paid (full fee or 50% of booking fee)	£	:			(Chqs to 'The Bridgemere Centre')
Number expected	Approximate only				
For office use only (initial when completed)	Booking made & deposit acknowledged				

I have read the booking conditions and agree to abide by them. I am the organiser of this group booking and will take responsibility for ensuring that the group is aware of fire precautions, fire exits and parking restrictions in case of emergency.

Signed : **Date :**

The deposit will be acknowledged and a booking number given. Please quote this in all correspondence.